## **Custom Copier Tab Order Planner**



Toda	ay's Date		
Con	tact Name		
Com	npany Name		
Phone Number  Email Address			
Cus	tomer Equipment		
	Quote Request Customer Reference #	New Order	Repeat Order  Previous Order #
Col	Reverse Straight Uncollated Double Reverse	Paper Type  80# White Text  90# White Index  90# FSC Cert. 30% PCW  110# White Index  110# FSC Cert. 30% PCW	Sheet Size  11" x 9" (11 x 8 1/2 x 1/2 tab)  8 1/2" x 6" (8 1/2 x 5 1/2 x 1/2 tal)  A4 (11.69 x 8.27 x 1/2 tab)  Other:
Tab Cut		Tab Extension  ☐ Standard 1/2" tab ☐ 3/8" tab ☐ 1/4" tab	Hole Punching  None 3 Hole 19 Hole (GBC Punched)
Rei	<b>nforced Binding Edge No</b> Yes	Other:  Sample Provided	_ Other:  Sample Provided
Tab Type         □ Plain Paper       □ Clear Trilar™       □ Color Trilar™       □ G en2 Trilar®         Please specify color choice. If you would like to order more than one color, please contact us.         □ Red       □ Orange       □ Yellow       □ Green       □ Blue       □ Gray			# of Sets _x
Spe	cial Instructions		