## **ID Card Storage and Conditioning**



## Handling

Dropping, throwing, striking with a forklift or otherwise mishandling can result in damage. You may not notice the damage until you have paper jams or other feeding problems. Avoid touching the toner-receptive laminated area.

## Storage

Store your ID Cards off the floor on shelves or pallets to avoid moisture absorption, extreme temperatures, and humidity. Temperature and humidity are critical factors in how DocuCopy® ID Cards perform in your copier or printer.

Do not open boxes until you are ready to load into your copier or printer. Store remaining, loose sheets in a resealable plastic bag. Do not store in your machine's paper trays.

Our product is best stored at 72°F / 22°C with 45% - 55% relative humidity.

## Paper Conditioning

Paper conditioning is the process of allowing the product to acclimate to your production environment and will result in better performance.

To condition your product, store in its sealed packaging in your production area to allow it to acclimate to the environmental conditions. As a rule, condition DocuCopy® ID Cards for three to seven days for best results.

For ID Card templates and additional information go to www.docucopyproducts.com

Please refer to your equipment manual for proper running information.



